Preparing for and surviving an NCATE visit

Small Institution Style!

Presented by:
Dr. Yvonne Nolan
Dr. Jennifer Mour
Methodist University
Agenda

• Introductions
• Description of Methodist University
• Overview of Education Program
• Timeline for your visit
• Writing the IHE
• Building a Website
• Preparing your Facilities
• The Smallest of Details
• Questions/Concerns
Introductions

• Dr. Yvonne Nolan
  – Full Professor
  – Department Chair
  – Special Education Coordinator
  – NCATE Coordinator
  – Head Conspirator
  – NCATE Accreditation Survivor

• Dr. Jennifer Mour
  – Assistant Professor
  – Department Co-Chair
  – Director of Field Experience and Student Teaching
  – NCATE Co-Coordinator
  – Co-Conspirator
  – NCATE Accreditation Survivor
Methodist University

- Private four year Liberal Arts institution
- 2200 students
- Diverse student population
- [http://www.methodist.edu/admissions/tour.shtml](http://www.methodist.edu/admissions/tour.shtml)
Overview of Education Program

• ______ in program/In Field each semester
• Average # of graduates/year
• Licenses offered
• Masters program
• NO BUILDING
• faculty
Timeline for your visit

• Plan, Plan, Plan
• Delegate, Delegate, Delegate (IHE in notes)
• GET TIMELINE FROM HEAD CONSPIRATOR
Writing the IHE

• Short and Sweet
• Limited number of characters
• Clear and concise yet descriptive
• Details that support your program
• Address EVERY question
• Editing (Department Retreat)